

*Open Meeting File 2022-09-22 for approval November 24, 2022*

**IN ATTENDANCE**

**Board Members**

Graeme Bowbrick, Education Council Chair (ex-officio)  
Bailey Cove  
Kathy Denton, President (ex-officio)  
Adel Gamar, BEGC Chair; Board Chair  
Brian Haugen, AFIC Chair  
Natasha Knox  
Mohammad Rafiei  
Erin Rozman  
Eileen Stewart, HRC Chair  
Susan Todd

**Administration**

Thor Borgford, VP Academic and Provost  
Sarah Dench, VP Student Affairs  
Keith Ellis, AVP Institutional Effecthademic and o d 1 . 3 2 7 ( g

**Guests:** N/A

**4. PRESIDENT and CEO'S REPORT**  
**4.1 President's Report**

**5.2 Audit and Finance Committee (AFIC)**  
**a) Committee Report**

Brian Haugen referred to the report included in the package. He noted appreciation for Kayoko Takeuchi and her initiation of audits of processes that were not mandatory. Brian advised that there will be additional insurance for the new build. He invited additional questions, there were none.

**b) Statement of Financial Information (SOFI): Annual Review**

Brian advised that this is an annual report, and the Committee had no concerns. Board members had no additional questions or comments.

It was moved, seconded and unanimously resolved:

**2022/0903** *THAT the Douglas College Board approve the Statement of Financial Information for the year ended March 31, 2022.*

**c) Signing Authorities for Procurement Activities Policy A63**

Brian advised that there were only housekeeping revisions recommended to the policy, and invited questions. Natasha requested clarification of the elimination of one point, to which Kayoko responded that the point had been captured earlier in the policy.

It was moved, seconded and unanimously resolved:

**2022/0904** *THAT the Douglas College Board approve the revised Douglas College Signing Authorities for Procurement Activities Policy A63 as presented September 22, 2022.*

