



*Open Meeting File 2021-06-24 for approval September 23, 2021*

**IN ATTENDANCE**

**Board Members**

Doyin Agbaje  
Graeme Bowbrick, Education Council Chair (ex-officio)  
Kathy Denton, President (ex-officio)  
Adel Gamar, Board Vice Chair  
Brian Haugen, TSC Chair, Board Vice Chair  
Nikiel Lal  
Kristi Miller  
Bobby Pawar, CPC Chair  
Erin Rozman  
Maureen Shaw  
Eileen Stewart, BEGC Chair; Board Chair  
Susan Todd, AFC Chair  
Jodie Wickens

**Administration**

Jo-Anne Bilquist, College Secretary (Recorder)

**Guests**

Graham Rodwell, Meggan Davies, Jingwen Chen,  
Ahsanuddin Qureshi, Zeena Farhan, Alissa  
McStravick, Madison Kukura, Harmeet Sing, Justine  
Geboers, Hillina Ghulam Nabi, Rory Locke, Alexander  
James Ozer, Sukhteshwar Sidhu, Luke Delos Santos,  
Turon Azizullo, Rayina Patterson, Carlos Eduardo de  
Paula Gribel Novellino

**2. APPROVAL OF AGENDA/CONSENT AGENDA**

It was moved, seconded and unanimously resolved:

**2021/0601** *THAT the Douglas College Board approve the agenda*

It was moved, seconded and unanimously resolved:

**2021/0603** *THAT the Douglas College Board acknowledge government's direction to our institution as outlined in the 2021/2022 Mandate Letter*

**c) Recognition of Outgoing Board Members:  
Doyin Agbaje, Nikiel Lal, Jodie Wickens**

Eileen expressed appreciation to Doyin, Nikiel and Jodie for their service and contributions to the Board.

**e) Update to Annual Forecast: Q1, 2021/22**

Susan referred to the report as presented, confirming these updates are provided to the Board every quarter. She advised that the first quarter report doesn't have any adjusted expectations from the original budget. Board members had no questions.

**f) Reappointment of KPMG as External Auditor for Fiscal 2021/2022**

Susan noted that KPMG have been providing audit services for the College for the past few years, including both pandemic years, and continues to have a solid working relationship with the Finance team. Board members discussed best practice regarding length of audit service contracts. Kayoko Takeuchi advised that the Auditor General's Office does monitor institutions' contracts for audit.

It was moved, seconded and unanimously resolved:

**2021/0606** *THAT the Douglas College Board approve the reappointment of KPMG as the Douglas College external auditor, to complete the review of the FTE Enrolment Report and audit of the Financial Statements for the 2021/2022 fiscal period*

**5.3 Human Resources Committee (HRC)****a) Committee Report**

In Rebecca Jules' absence, Committee member Bobby Pawar reviewed the Committee report as included in the package. Bobby highlighted the upcoming President's Annual Performance Review, including the 360 Review which is conducted every second year, with a summary to be brought forward to ec September.

**5.4 Campus Planning Committee (CPC)****a) Committee Report**

Bobby Pawar reviewed the Committee

an unusual amount of turnove